

**Southern Polytechnic State University
Staff Council Minutes**

Date: June 30, 2005

Time: 10:00 a.m.

Location: B-120

Members Present: William Ketchum (Chair), Bennie Sue Houck, Ann Lay, Brandon McLain (Secretary), David Stone, Sharon Hodge (Vice Chair), Edward Bulick, Donna McPherson, Iris Singleton, Letitia Denard, Isaac Mitchell

Members Absent: Amanda Canup

Advisors Present: Mary Phillips

Advisors Absent: Dawn Ramsey

The meeting began at 10:00am and opened with a welcome to all present current Staff Council members and newly elected Staff Council members. A brief introduction of each Staff Council member was given. William Ketchum then opened the floor for discussion and asked if there were any corrections to be made. After reviewing the minutes, a motion was made by Sharon Hodge and seconded by Bennie Houck to accept the minutes as read.

The minutes were approved unanimously.

Sharon Hodge stated that there was no activity in the Agency Account according to Dawn Ramsey in the last month, so the budget sits at \$3,131.14. After the twenty-five dollar check for USG Staff Council dues have been paid, the account will be at \$3,106.14

The first item discussed under old business was feedback regarding the election process. William Ketchum opened the floor for discussion to the Staff Council asking if the Council had heard any positive or negative reaction concerning the process. A question was asked, why does the ballot box have to be in Barry Birckhead's office instead of possibly out in a more centralized area. David Stone then suggested placing the ballot box in the University Police office because they are open all the time. Staff Council then discussed a possible definition of a conflict of interest. A conflict of interest can occur when someone who is campaigning for re-election to the Staff Council also holds a seat on the Election Committee. This year's Election Committee consisted of William Ketchum, Ann Lay, and Brandon McLain in which all three have already been voted in for a second year prior to this election.

An update for the Professional Development Fund was reported on by David Stone. He stated that there are twelve people and two alternates who have been taking Microsoft-Office. There is also an increasing interest for a web administering course called Dream Weaver. A question was brought to the table, is there a list of what the Professional Development Fund covers? The second question brought forth was could a list of class options be produced?

The first item under new business, William Ketchum briefly discussed the Statewide Staff Council meeting he attended in Macon June 17th.

The USG Conference will be held in Athens on October 13 – 14th. Ann Lay and Bennie Houck represented SPSU last year. This year Michael Adams, the President of UGA, will be the speaker.

William Ketchum announced that at our next Staff Council meeting the Council will be electing new officers and constituents will be assigned to each member.

Our payment of \$25 for the 2005 – 2006 USG Staff Council dues are due. William Ketchum opened the floor for discussion. Sharon Hodge made a motion that the dues are paid and Bennie Houck seconded the motion. The payment was approved unanimously.

The next scheduled Staff Council meeting will be July 6th at 10:00am in Room B-120.

The meeting ended with a farewell to the Staff Council members that have served their two years. Bennie Houck, Amanda Canup, and Sharon Hodge received flowers for their hard work and dedication. Sharon Hodge was re-elected to Staff Council by her constituents and will serve a two year term.

The meeting was adjourned at 11:00.