

## STAFF COUNCIL MINUTES

November 12, 2008

9:30am

Student Center 213

- Kenneth Shelton made the motion on Arlinda Smith being a representation from IPED Group 8. Chris Corriere seconded the motion. Motion passed.
- Kathy stated that the Foundation account balance is \$4,308; Agency account balance is \$4,452.22.
- Pierrette led a discussion about how to get staff involved in the sustainability effort. Discussed using Sustainability Awareness Day as a focus of sustainability projects. Employees/Students sign a promise card in exchange for giveaway items with a sustainability logo. Capt. Bauer made suggestion about "Turn off the Lights" Campaign to give a more specific focus to the effort.
- Chris motioned that we set aside \$2,000 for Staff Council sustainability projects. Steve Hamrick seconded the motion. Motion passed
- It was agreed that the subcommittee would meet again in order to discuss giveaways and other project details.
- Chris discussed that all employees will be converting to Office 2007.
- Tara Williams discussed getting computers set up for the facilities dept.
- Pierrette gave feedback on Staff Council Conference.
- Pierrette suggested that we have an Administrative Professionals Day at SPSU. The Administrative Professional Day would be for employees in support roles. Pierrette also suggested that Dr. Rossbacher speak at the Administrative Professional Day. Pierrette stated that she would check with the Social and Community Building Committee to see if they could pay for lunch for the APD. A motion passed that Staff Council would pay for the speakers' fees for the event and their travel.
- Discussed TRS COLA.
- A letter has been written to request an increase in funding from the Foundation to give each Outstanding Staff Award recipient \$500.00.

- Donated Leave Program has been approved by the University and is now part of the University's official Policies and Procedures.
- It was suggested that an article be submitted to the Hornet's Nest regarding the campus "No Smoking" policy.

Next Scheduled Meeting:

December 10, 2008 9:30 a.m. Student Center Room 213

Minutes submitted by Crystal McClure.

## **2008-2009 Staff Council Members**

<b>Name</b>	<b>Category Represented</b>	<b>Email</b>	<b>Extension</b>	<b>Office</b>
Pierrette Maillet ( <b>Chair</b> )	IV	<a href="mailto:pmaillet">pmaillet</a>	7702	B021
Kathy Roddy ( <b>Vice Chair</b> )	IV	<a href="mailto:kroddy">kroddy</a>	3713	J330
Bennie Sue Houck ( <b>Secretary</b> )	VI	<a href="mailto:bhouck">bhouch</a>	7264	B148
John Bauer	IV	<a href="mailto:jbauer">jbauer</a>	7334	V023
Chris Corriere	V	<a href="mailto:ccorrier">ccorrier</a>	4547	H243
Jo Galle	I	<a href="mailto:jgalle">jgalle</a>	3724	B162
Steve Hogan	IV	<a href="mailto:shogan">shogan</a>	3292	EX
Crystal McClure	VI	<a href="mailto:cmclure">cmclure</a>	7331	V002
Sarah Milton	VIII	<a href="mailto:smilton">smilton</a>	7353	A
Kenneth Shelton	VII	<a href="mailto:kshelto2">kshelto2</a>	7301	EV108
Marilyn Shortridge	VI	<a href="mailto:marilyn">marilyn</a>	7298	B137
Tara Williams	VIII	<a href="mailto:tjohns22">tjohns22</a>	7256	EP
Stephen Hamrick ( <b>Advisor</b> )		<a href="mailto:shamrick">shamrick</a>	7239	B130
Mary Phillips ( <b>Advisor</b> )		<a href="mailto:mphillip">mphillip</a>	3516	B110