

**STAFF COUNCIL MINUTES  
June 20, 2007  
10:10 AM J381**

- Present:** Ann Lay, Sharon Hodge, Donna McPherson, Pierrette Maillet, Ken Shelton, Steve Hamrick, Mary Phillips
- Absent:** John Bauer, Letitia DeNard
- Guests:** Stefanie Ivy  
Bennie Houck and Marilyn Shortridge were invited to attend as they have been voted onto Staff Council, but Bennie was on vacation and Marilyn was unable to attend.
- Budget:** Agency Acct: \$2,195.23  
Foundation Acct: \$1,001.00
- Minutes:** Donna had taken the May 23, 2007 minutes but had not transcribed into final form as of this meeting. She read through her notes and gave a synopsis of items discussed and will have the formal minutes at the next meeting.

**OLD BUSINESS:**

**2008-2010 Staff Council Election Update**

1. Ann discussed the recent election. For IPEDS category IV, Letitia DeNard was re-elected. No nomination forms or ballots were sent out for IPEDS category V. For IPEDS Category VI, Bennie Houck and Marilyn Shortridge were elected in a run off election. New and old Staff Council representatives will attend the July meeting to give an easy transition from the current Staff Council representatives and officers to newly elected officers.

**2007 Staff Council Conference Update:**

1. Donna is in the process of getting the website up and running through the Staff Council website. The registration form will be available before Ann, Alberta, and Ken leave for Macon State to attend the State USG Staff Council Meeting. The Council thought that it would be best to have a contact name and the school address on the registration form in case someone wants to register by e-mail. Donna volunteered to have her name on the form.
2. Stefanie Ivy displayed the shirts available for the conference. The Council chose the black button down shirt. The price of these shirts is \$23.95. They will be available in men's and women's sizes.
3. Stefanie also presented the tote bag. The Council was very pleased with the choice. If we have the oval dome with the Conference logo sewn on instead of having embroidery, we will be able to have all the colors and the price will be approximately \$8.35/bag. Stefanie is going to speak to Jim Cooper to see if he would be interested in contributing to the cost of these bags thereby allowing us to purchase more bags at a lower cost. Jim could possibly use the bags for promotional purposes.

4. E Corporate Solutions has also donated some “freebies” to put into the bags. Stefanie will contact them to see if we can get other items as well.
5. E Corporate Solutions has also stated that they would donate the name tags (their company info would be on the back of the holders) and the lanyards for the tags. We would just have to print the names.

**Macon State – State USG Staff Council Meeting:**

1. Ann, Alberta and Ken will be attending the meeting in Macon on Thursday, June 21, 2007. Ann will take the SPSU informational board made by Laina Pond to the meeting. She will also have registration forms for the 2007 Staff Council Conference and conference promotional magnets. Ann and Alberta will sell additional candy bars.

**Recycling Ideas:**

1. Pierrette stated that Plant Ops is putting out a bid for recycling. She will contact John Mills, Julie Newell, and Jon Lindsey to discuss this with them. She will report back at next meeting.

**Shared Leave at SPSU:**

1. Ann passed out the Proposal to Create a Shared Sick Leave Program for the University System of Georgia.

**NEW BUSINESS:**

**Revision of Election Procedures:**

1. Tabled for next meeting.

**NEXT MEETING: Tuesday, July 24, 2007, 10:00AM, J-381**

**2006/2007 STAFF COUNCIL MEMBERS**

I Executive/Managerial

IV Other Professional

V Technical/ParaProfessional

VI Clerical

VII Skilled Craft

VIII Service/Maintenance

NAME	PHONE #	E-MAIL	IPEDS CATEGORY	OFFICE MAIL
Chair: Ann Lay – Dean’s Office, Engineering, TECH, & MGNT	x7234	alay	Group VI	J 253
Vice Chair: Donna McPherson – Dept. of English, Technical Communication and Media Arts	x7202	dmcphers	Group VI	J 333
Secretary: Sharon Hodge – Dean’s Office, ARCH, CET, & CNST Mgmt.	x5481	shodge	Group VI	N 123
Letitia DeNard – ATTIC	x7938	ldenard	Group IV	J 253
Pierrette Maillet – Office of Advancement	x7702	pmaillet	Group IV	B 14
John Bauer – Captain, Public Safety	X7348	jbauer	Group IV	V
Harry Kenneth Shelton, Jr. – Facilities Maintenance	x7256	kshelto2	Group VII	EP
Mary Phillips – President’s Office	x7230	mphilip	Advisor	B 110
Steve Hamrick – Registrar	X7239	shamrick	Advisor	B 130