

**Staff Council Minutes
November 17, 2005, 10:00 a.m. B120**

Present: Bill Ketchum, Ann Lay, Donna McPherson, Sharon Hodge, Ted Bulick
David Stone, Brandon McLain, Iris Singleton, Letitia DeNard

Absent: Mary Phillips, Isaac Mitchell, Dawn Ramsey

I. Minutes Approved

Bill Ketchum called the meeting to order and the minutes from the 10/26/05 meeting were approved.

II. Budget Update

Ann Lay gave a brief update on the status of the SC Budget. There has been no activity since the month's report.

III. Old Business

Physical Activity Program Subcommittee Report

SPSU Staff was surveyed to determine how many would be interested in implementing and participating in an exercise program. There were approximately 80 responses that were received. 94.2% were in favor of the exercise program. The subcommittee will draft a letter that will be submitted to President Rossbacher requesting approval to implement the program. SC will keep you advised as further developments occur.

Approved By-Laws

At the October 26, 2005 Staff Council meeting, the sub-committee presented the final recommendations for changes, which included objections and recommendations for change that were submitted by staff employees. Staff Council reviewed those objections and recommendations and made changes and corrections. The revised by-laws have been distributed to Staff Council Representatives. If you would like a copy of the revised by-laws, you may contact any SC member.

Recycling of Toner Cartridges

An issue was submitted to SC inquiring as to whether or not it was possible for SPSU employees to sell back empty toner cartridges and use this money as a fund raiser for Staff Council. After researching this possibility SC voted not to pursue this any further.

IV. New Business

Door Prize Donation for the Holiday Luncheon

Ann Lay asked SC if it would like to donate a door prize for the campus Holiday Luncheon this year. SC voted to donate two \$25.00 gift certificates from Home Depot.

SPSU Request to Host the 2007 University System of Georgia Staff Conference

At the USGSC meeting in October, SPSU requested to host the USGSC Conference in October, 2007. SPSU SC voted to host the 2007 conference. A request will be submitted to President Rossbacher for her approval and support. SC will advise you as further developments occur.

Shared Leave at SPSU

There is now a shared leave policy in place at several Universities within the USG. The University of Georgia as well as several others are participants of this leave. SC will investigate whether or not this is something that can be implemented here at SPSU.

****Please Copy and Distribute
to ALL Staff Personnel**

V. Other New Business

Agenda Items

If you have any ideas for agenda items for the next Staff Council meeting, please forward these to Bill Ketchum, 2005/2006 Staff Council Chair, at least one week before the next meeting.

VI. Next Meeting

The next Staff Council meeting is scheduled for 10:00 a.m. January 18, 2006 in the Business Administration Building, B120. All staff personnel are welcomed and encouraged to attend!

2005/2006 STAFF COUNCIL MEMBERS

| I Executive/Managerial | VI Clerical | | |
|---|--------------------------|----------|------------|
| IV Other Professional | VII Skilled Craft | | |
| V Technical/ParaProfessional | VIII Service/Maintenance | | |
| Bill Ketchum – President’s Office, Internal Auditor | x7479 | wketchum | Group IV |
| Ann Lay – Dean’s Office, Engineering, TECH, & MGMNT | x7234 | alay | Group VI |
| Donna McPherson – HTC | x7202 | dmcphers | Group VI |
| Sharon Hodge – Dean’s Office, ARCH, CET, & CONST | x5481 | shodge | Group VI |
| Ted Bulick – Facilities Maintenance | x7256 | ebulick | Group VII |
| Letitia DeNard – ATTIC | x7938 | ldenard | Group IV |
| Brandon McLain – Recreational Sports, Athletics | x6811 | bmclain | Group IV |
| Isaac Mitchell – Facilities Services | x7256 | | Group VIII |
| Iris Singleton – Information Technology | x7333 | iris | Group V |
| David Stone – Information Technology | x3700 | dstone | Group I |
| Mary Phillips – President’s Office, Advisor | x7230 | mphillip | Advisor |
| Dawn Ramsey – Extended University, Advisor | x4287 | dramsey | Advisor |