

**Staff Council Minutes
September 21, 2005, 10:00 a.m. B120**

Present: Bill Ketchum, Ann Lay, Donna McPherson, Sharon Hodge,
David Stone, Brandon McLain

Absent: Letitia DeNard, Mary Phillips, Dawn Ramsey, Isaac Mitchell, Ted Bulick, Iris Singleton

Guest: Alberta Cook

I. Minutes Approved

Bill Ketchum called the meeting to order and the minutes from the 08/03/05 meeting were approved.

II. Budget Update

Ann Lay gave a brief update on the status of the Staff Council Budget. There is still \$3,106.14 in the SC budget, pending payment of the registration fees for Sharon and Donna to attend the USGSC Conference. It was noted that Agency Accounts cannot pay for travel. Therefore, Extended University will pay for the trip to the conference. SC will then reimburse Extended University.

III. Old Business

Appointment of Individuals to Attend USG Statewide Staff Conference

Sharon Hodge and Donna McPherson were appointed to attend the annual USG Staff Conference to represent SPSU at the meeting. This year's conference will be hosted by UGA October 13-14. If you would like additional information regarding this conference, please contact your SPSU Staff Council Representative.

Physical Activity Program Subcommittee Report

Subcommittee submitted a proposed survey that will be distributed to both faculty and staff to find out the number of employees interested in implementing an exercise program here at SPSU. The proposed survey was tabled until the next Staff Council Meeting.

Review of Concerns for the Proposed By-Laws

There were several concerns that were submitted in regards to the proposed by-laws changes that were submitted to the staff employees several weeks ago. Due to these concerns, SC voted to table this agenda item until the next SC meeting.

New Employee Orientation

Bill briefly commented on the August 17 New Employee Orientation session. He commended the Staff Council Representatives who had a part in this orientation.

IV. New Business

By-Laws Subcommittee

The By-Laws Subcommittee submitted its proposed changes to SC. The proposed changes were approved by SC and will be distributed to all staff personnel for review. Once SC has heard from each constituent, action will be taken on the proposed changes at the next SC meeting in September. The committee members are as follows: Ann Lay, Sharon Hodge, Bill Ketchum, David Stone, and Donna McPherson, Subcommittee Chair.

V. Other New Business

Lee Denim Day

Reminder. SPSU will again be participating in Lee Denim Day which will be October 7. In case you are not familiar with this event, this is to support the Susan G. Komen Breast Cancer Foundation. To participate, a donation is made to the Breast Cancer Foundation. In return, the donor is given a pink ribbon pin and is allowed to wear jeans to work Lee Denim Day.

****Please Copy and Distribute
to ALL Staff Personnel**

Unofficial Minutes from the June 2005 USG Macon Meeting

Bill attended the University System of Georgia Staff Council meeting in June. He handed out a copy of the unofficial minutes that were taken at the meeting. If you would like a copy of these minutes, please contact any staff council representative.

Agenda Items

If you have any ideas for agenda items for the next Staff Council meeting, please forward these to Bill Ketchum, 2005/2006 Staff Council Chair, at least one week before the next meeting.

VII. Next Meeting

The next Staff Council meeting is scheduled for 10:00 a.m. October 26, 2005 in the Business Administration Building, B120. All staff personnel are welcomed and encouraged to attend!

2005/2006 STAFF COUNCIL MEMBERS

I Executive/Managerial	VI Clerical		
IV Other Professional	VII Skilled Craft		
V Technical/ParaProfessional	VIII Service/Maintenance		
Bill Ketchum – President’s Office, Internal Auditor	x7479	wketchum	Group IV
Ann Lay – Dean’s Office, Engineering, TECH, & MGMNT	x7234	alay	Group VI
Donna McPherson – HTC	x7202	dmcphers	Group VI
Sharon Hodge – Dean’s Office, ARCH, CET, & CONST	x5481	shodge	Group VI
Ted Bulick – Facilities Maintenance	x7256	ebulick	Group VII
Letitia DeNard – ATTIC	x7938	ldenard	Group IV
Brandon McLain – Recreational Sports, Athletics	x6811	bmclain	Group IV
Isaac Mitchell – Facilities Services	x7256		Group VIII
Iris Singleton – Information Technology	x7333	iris	Group V
David Stone – Information Technology	x3700	dstone	Group I
Mary Phillips – President’s Office, Advisor	x7230	mphillip	Advisor
Dawn Ramsey – Extended University, Advisor	x4287	dramsey	Advisor